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DRAFT MINUTES

Meeting of Trustees as Grants Committee
held at DHET office 29 Exchange Street, Dundee
on Wednesday 2 September 2026 following AGM

Present: Barbara Illsley(chair), Doug Binnie, Gregor Hamilton, Vanessa Kelly, Gordon MacDougall, Blythe Petrie
Apologies: Michael Gale, John Gray, Louise Murphy
In attendance: Amanda Forde (Information Coordinator), Mylene Herd (Community Engagement Advisor)

1 Welcome, apologies and declaration of interest

Barbara welcomed trustees to the meeting. Apologies from Michael Gale, John Gray, Louise Murphy.

There were no new declarations of interest.

2 Committee meetings

2.1 Approval of minutes of grants committee meeting of 3 June 2026

The minute was agreed as an accurate record.

2.2 Approval of minutes of interim grants committee meeting of 15 July 2026

The minute was agreed as an accurate record.

2.3 Matters Arising

Gordon queried the AOCB item about contingencies for community heritage grants. Mylene confirmed no contingency is needed for these grants.

3 Grants Report

3.1 H294 St Mary's Hall

As the applicant has not yet provided updated tenders or confirmed the position of their match funding, Trustees are unable to consider the current application today.

CH009 Rooted in Steel

Mylene gave a summary of the project which has excellent partnership working elements and match funding from other bodies.

Trustees agreed to fund this project at 37.5% - £5,000

4 Any Other Competent Business

Heart Space Yoga's Woven event is this Sunday. No staff are available to attend however the grantee will provide photos and feedback from the event.

Mylene said that there was still £10,000 left in the community heritage grants budget which is unlikely to be committed before the end of September. There is another application which will hopefully be ready for review very soon but it is for quite a small grant.

Dates and times of next grants committee meetings:
Wednesday 2 December at 2:00pm